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*DM*

1 AUG 1967

MEMORANDUM FOR: Executive Officer to the DD/S  
SUBJECT : Request for White House Detail

1. Mr. Almond of the Civil Service Commission (183-7233) called the Office of the D/Pers on 27 July 1967 to request the six-month detail of a junior officer (FSEE type) who would be capable of doing research work.

2. The duties to be performed by this individual involve research and preparation of biographic sketches for individuals of interest to the President as prospective candidates for Presidential appointments. This person would work under the direct supervision of Mr. Mat Coffey, who is a principal assistant to Mr. John Macy. Prior Government experience is considered to be a highly desirable, but not essential, qualification.

3. OCR has identified [REDACTED] as a potential candidate for this assignment. We will keep you posted on further developments.

STATINTL

[REDACTED]  
Executive Officer  
Office of Personnel

STATINTL

Distribution:

- O & 1 - Addressee
- X - D/Pers Subject
- 1 - D/Pers Chrono

OD/Pers, [REDACTED] sac (31 Jul 67)

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*Almond advised on 3 Aug 67 that  
he had filled the job with a Ben Arnold HS-05  
PR*